

**COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE**

Minutes from the meeting held on March 3, 2022 by Zoom 1, commencing at 1:33 pm

**PRESENT:**

K. Shaw, Director of Transportation and Utilities	City of Courtenay
D. Hadfield, Director of Operations	City of Campbell River
S. Ashfield, Director of Operations	Town of Comox
M. Tatchell, Chief Administrative Officer	Village of Tahsis
J. Johnson, Chief Administrative Officer	Village of Sayward
W. Parada, Manager of Engineering	SRD
T. McLean, First Nations Coordinator	SRD
M. Rutten, General Manager of Engineering Services	CVRD
V. Schau, Senior Manager of CSWM Services	CVRD
C. Makinson, Manager of CSWM Capital Projects	CVRD
J. Nelson, Chief Financial Officer	CVRD
K. Douville, Manager of Financial Planning	CVRD
S. Willie, Solid Waste Analyst	CVRD
M. Dinesen, Bylaw Officer	CVRD
K. Morro, Engineering Services Assistant	CVRD

**ITEMS:**

**Minutes**

The committee reviewed the minutes of the January 13, 2021 Comox Strathcona Waste Management Advisory Committee meeting no errors or omissions were noted.

**Draft Year-end Review of the Comox Strathcona Waste Management Illegal Dumping Prevention Program**

M. Dinesen gave an overview of the staff report. The Comox Strathcona Waste Management (CSWM) Illegal Dumping Prevention Program is based on education and enforcement and is focused on being proactive, increasing the risk to offenders and reducing the reasons and excuses for illegal dumping. Staff continues to work with lessons learned to reduce the amount of illegal dumping across the service area. 2021 saw less illegal dumping reports but an increase of waste removed and tipping fees waivers.

D. Hadfield asked if CVRD Bylaw Officer has direct conversations with other bylaw officers within CSWM service.

M. Dinesen confirmed that CVRD Bylaw Officers are in communication with other bylaw officers in the CSWM service. The response has been positive thus far and staff are looking forward to working with the new ticketing system.

Advisory comments:

Advisory supported the recommendation.

**2022 - 2026 CSWM Recommended Financial Plan – Function 391-394 (verbal update)**

V. Schau presented a PowerPoint presentation to go over the 2022 – 2026 recommended financial plan highlights, with two proposed changes to the capital plan in light of new information recently made available.

Surplus will be put into the capital works reserve funds to offset the increased capital budget. Two revised capital projects that are included in the recommended financial plan are the updated Cell 2 construction and Oyster River upgrade projects.

The Cell 2 construction projected, presented in January 2022, was based on a class C estimate. Staff received an updated Class A (pre-tender) estimate yesterday, March 2, 2022, which came in approximately 1 mil above previous budget. This increase is largely attributed to the leachate pond buffer, as well as an increased contingency in anticipation of fuel and supply chain increases in the coming months.

The Oyster River recycling center upgrade project was also updated based on new information from the property owner. On Monday, February 28, 2022, the owner's agent contacted staff to let us know the owners are planning on putting the property up for sale which would allow the CSWM service to pursue a longer term solution for Oyster River area residents. Staff will bring forward an in camera report to detail the update.

The updated 2022 – 2026 recommended financial plan report and the Oyster River recycler center upgrade report will be sent out to advisory prior to the issuance of the CSWM Board meeting agenda and staff can also set up a meeting prior to review, if needed.

Advisory comments:

No questions or comments from Advisory.

**2022 CSWM Priorities and Work Plan**

M. Rutten explained that this report was put together to better explain to the Board what the CSWM 2022 work plan looks like and confirmed that it is in alignment with the 2022 – 2026 recommended financial plan. V. Schau provided a PowerPoint presentation highlighting the 2022 CSWM Priorities and Work Plan.

Advisory comments:

M. Tatchell asked if the Village will have a date that the Tahsis landfill closure is going to be extended to because council is asking. Requested that staff highlight in the work plan the First Nations consultation that will be conducted as it would be helpful for council to see.

V. Schau confirmed that based on current fill rates and the available airspace, the Tahsis landfill closure can be pushed out to 2030/2031 with the design and construction of the transfer station beginning in 2029/2030.

**Bevan Road Multi-Use Trail Statutory Right of Way**

V. Schau provided an overview of this report which details the rationale for the request to register a six metre wide Statutory Right-of-Way (SRW) for the establishment of a multi-use trail parallel to Bevan Road. This was a condition of the rezoning application for a portion of the Comox Valley Waste Management Center to permit the construction of the secondary leachate pond.

Advisory comments:

No questions or comments from Advisory.

**GENERAL:**

The next Comox Strathcona Waste Management Advisory Committee meeting will be held on April 7, 2022.

**TERMINATION:**

The meeting terminated at 2:12pm.

Recorded by:

***K. Morro***

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K. Morro  
Engineering Services Assistant

Certified correct:

***V. Schau***

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V. Schau  
Senior Manager of CSWM Services

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